Wrike

Print a Timeline View

The Timeline View (Gantt Chart) is available to all users on all [paid](#) accounts.

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Overview

Print a Project or Folder's timeline by generating a png file which you can save, view, share, and print.

Important Information

- If a task is not visible or shown on the timeline, then it will not be visible when you print the timeline.
- If a Folder is collapsed on the timeline, then it and its tasks are not visible when you print the timeline.
- You can use [filters](#) to adjust which tasks are visible on a timeline.

Print a Timeline

1. Select a Folder or Project from the left-hand Navigation panel in the Workspace.
2. Switch to the Timeline View.
3. Use the slider to adjust your view. Move the slider to the left to zoom out and to the right to zoom in.
4. Click on the menu button in the upper right-hand corner of the view.
5. Select the dates under "Print range" to edit the range of dates which will be printed.
6. Click "Print".
7. Download the png file of your timeline by clicking on the link that appears.

Open the png file and print it as you normally would.