Level Up Your Workspace

**User Groups**
- Quickly share information with groups of people, instead of one person at a time, and don’t miss anyone.
- @mention User Groups for FYIs, visibility, and to quickly share tasks or Folders.
- Use the My Team group to mention all Regular Users in your account and quickly share items across your entire workspace.

**Custom Workflow**
- Structure different workflows for all the work you carry out in Wrike by creating a Custom Workflow for unique lifecycles.
- Use statuses in a Kanban workflow to simplify your work using Dashboards, the Board View or set up a Report to sort your tasks by these new Custom Statuses.

**Custom Fields**
- Track unique data points on a task, Folder, or Project by adding the necessary type of Custom Field.
- Filter, Report, and differentiate your tasks by custom values.
- Add an additional level of visibility to sensitive and confidential data.

**Project Templates**
- Duplicate your existing repeatable Project as a template and next time you need to run a new project, simply duplicate the template instead of creating a Project from scratch.
- Use mass-editing options to change multiple tasks’ properties at once.
- Put your templates and Request forms to work together by triggering a new Project from a template with a form submission.

**Request Forms**
- Automate the intake of new work with Request forms.
- Enable your customers and clients to send their requests right into your Wrike account, even without being invited into it, by setting up external access.
- Make your forms even more flexible with conditional, dynamic capabilities.

**Reports**
- Get an overview or your data in real-time with Reports.
- Share information with others involved.
- Set up reminders about your Reports to review them in time.
- Utilize pre-configured Report templates which cover some of the most popular use cases.

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