## **Gantt Chart Template**

**Project Name**: Insert project name

**Project Manager**: Insert name and contact details of project manager

**Project Dates**: Insert project start and end dates

Task Title	Start Date	<b>End Date</b>	Duration	Assigned	Progress	Week 1					Week 2					Week 3				
						М	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F
Business need	09/14	09/16	2.00 d																	
High-level requirements	09/17	09/18	1.00 d																	
Objectives	09/21	09/23	2.00 d																	
Project team	09/24	09/25	1.00 d																	
Risk assessment	09/28	09/29	1.00 d																	
Scope	09/30	09/30	0.00 d																	
Success Criteria	10/02	10/02	0.00 d																	